



Republic of the Philippines
Department of Budget and Management
PROCUREMENT SERVICE
RR Road, Cristobal Street, Paco, Manila



LETTER ORDER No. : LO24-00052

COLADA CLEANERS AND SUPPLIES

OPC

#290 Lower East Youngland Kennon Rd.,
Camp 7, Baguio City

Date : June 13, 2024

Bidding No.: GSD-046-24

Date of Opening : May 28, 2024

Please deliver the article(s)/product(s)/supplies/materials listed below priced in accordance with your Quotation No. _____
dated _____ subject to the Terms and Conditions enumerated below.

ITEM	QTY	UNIT	ARTICLES/DESCRIPTION	UNIT PRICE	TOTAL AMOUNT
1	1	lot	Janitorial Services for Regional Depot CAR Janitorial Services for Regional Depot CAR * PR24-0436 * for Regional Depot CAR * NOA No. GSDBAC-021-24 * Project Duration - 12 Months * 1 Janitorial Personnel =====	190,455.44	190,455.44
- Subject to Expanded Withholding Tax, Creditable Withholding Tax and Other Percentage Taxes Reference: RA 10963, RA 9337, Revenue Regulation Nos. 13-18, 11-18, 16-05, 14-02, 12-01 and 2-98.					

Price Validity: 0 Calendar Days

Total Amount: Php 190,455.44

Place of Delivery :
No. 8 Gen F. Segundo St.,
Brgy. Legarda-Burnham, Baguio City

Delivery Instruction :
within three (3) working days after receipt of Notice to Proceed

Certified Correct:

Signature Redacted

ABIGAIL ANN O. ALICDAN-ESPERE

OIC, GSD

6/18/24

Date

FUNDS AVAILABLE Php 190,455.44

Signature Redacted

LADY LOU A. GIMENO

OIC Chief Accountant

APPROVED BY:

Signature Redacted

PHILIP JOSEF T. VERA CRUZ

Director IV

6/17/24

Date

Supplier's copy received by:

Signature Redacted

Melanie Julian

Signature Over name in print

June 19, 2024

Date Received



NOTICE TO PROCEED

MELANIE P. JULIAN

Authorized Representative

COLADA CLEANERS AND SUPPLIES OPC

#290 Lower East Youngland Kennon Rd.,
Baguio City

Dear **Ms. Julian**:

The attached Letter Order having been approved, notice is hereby given **COLADA CLEANERS AND SUPPLIES OPC** that performance on **Procurement of Janitorial Services for the Procurement Service – Department of Budget and Management (PS-DBM) Regional Depot CAR** under **GSD-046-24** shall commence effective on the date of receipt of this Notice:

LOT	QTY / UOM	ITEM DESCRIPTION	Unit Price	TOTAL CONTRACT PRICE
1	1 lot	Janitorial Services	P 190,455.44	P 190,455.44
Amount in words: One Hundred Ninety Thousand Four Hundred Fifty-Five Pesos and 44/100				

Upon receipt of this notice, you are responsible for performing the services under the terms and conditions provided in the Letter Order/Contract and in accordance with the Delivery Schedule.

Please acknowledge receipt of this notice by signing on the space provided below.

Very truly yours,

Signature Redacted

ENGR. JAIME M. NAVARRETE JR.

OIC Dir. IV, Regional Operations Group

Date of receipt of this Notice:

June 19, 2024

Name of Authorized Representative:

Melanie P. Julian

Signature of Authorized Representative:

Signature Redacted